

Place-Making and Innovation Executive Advisory Board Report

Ward(s) affected: All

Report of Director of Finance

Author: John Armstrong

Tel: 01483 444102

Email: john.armstrong@guildford.gov.uk

Lead Councillor(s) responsible: Nigel Manning

Tel: 01252 665999

Email: nigel.manning@guildford.gov.uk

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## **Councillor involvement in the preparation of the Budget**

### **Executive Summary**

Councillors will recall that, in September 2016, both EABs agreed to establish a Joint EAB Budget Task Group (JEABBTG), comprising four councillors appointed by each EAB. The terms of reference of the JEABBTG were approved as follows:

To consider and review for submission to the EABs, Executive and Council:

- (1) the draft General Fund and Housing Revenue Account revenue budgets, and
- (2) the draft General Fund and Housing Revenue Account capital programmes, including growth bids to inform the evaluation process.

The chairman was elected from the eight members on the working group, and the Lead Councillor for Finance and Asset Management attended meetings in an ex officio capacity.

The JEABBTG met on 10 and 23 November 2017, where their comments against each of the bids were documented on a bid summary schedule and reported as part of the reports on the outline budget and capital programme to the Joint EAB meetings in November 2017 and January 2018 and then to the Executive later in January 2018.

For 2018-19, each EAB is asked, once again, to appoint four councillors who, together, will comprise the JEABBTG.

Councillors will recall that the JEABBTG was politically balanced as follows:

4 x Conservatives,  
2 x Liberal Democrats,  
1 x Guildford Greenbelt Group member, and  
1 x Labour member

The councillors appointed to the JEABBTG last year were:

Councillor Nils Christiansen  
Councillor Colin Cross  
Councillor Angela Gunning  
Councillor Mike Piper  
Councillor David Quelch  
Councillor David Reeve  
Councillor Caroline Reeves  
Councillor Matt Sarti

If the EABs are happy to continue with this arrangement, it is suggested, based on the political composition of the two EABs, that the Place-Making and Innovation EAB appoints three Conservative members and one Liberal Democrat member to the Task Group and the Community EAB, at its meeting on 6 September 2018, appoints to the Task Group one member each from the Conservative, Liberal Democrat, GGG and Labour groups.

The Joint EAB Budget Task Group for 2018-19 will meet on Thursday 8 November 2018 at 2pm.

**Recommendation:**

That a Joint EAB Budget Task Group be re-convened, comprising eight councillors (four from each EAB) and that this EAB appoints four councillors (three Conservatives and one Liberal Democrat member) to serve on the Task Group for the 2018-19 municipal year.

Reason for Recommendation:

To ensure backbench councillor involvement in the budget setting process.

**1. Purpose of Report**

- 1.1 To appoint councillors to the Joint EAB Budget Task Group for 2018-19.

**2. Strategic Priorities**

- 2.1 The budget is the financial expression of the Council's strategic priorities set out in the Corporate Plan. The preparation of the budget therefore underpins all of the strategic priorities.

**3. Background**

- 3.1 Following the review of governance arrangements in 2015, the Council established the two EABs and the Overview and Scrutiny Committee. The governance review findings specifically envisaged the EABs playing a vital role in budget preparation. In September 2016, both EABs agreed to the establishment of a Joint EAB Budget Task Group (JEABBTG) with the following terms of reference:

“To consider and review for submission to the EABs, Executive and Council:

- (i) the draft General Fund and Housing Revenue Account revenue budgets, and
- (ii) the draft General Fund and Housing Revenue Account capital programmes, including growth bids to inform the evaluation process”.

- 3.2 Each EAB was asked to appoint four councillors to serve on the JEABBTG, and to elect a chairman from among the eight task group members. The Lead Councillor for Finance and Asset Management was asked to attend meetings in an ex officio capacity.
- 3.3 The Financial Services Manager, in conjunction with the Lead Councillor, set the agenda for each meeting of the task group. Other officers from Financial Services and other services attended as required.

#### **4. Progress of the JEABBTG**

- 4.1 The JEABBTG met twice in November 2017 and councillors had an opportunity to ask questions and discuss the merits of each bid, and their comments were documented on a bid summary schedule which formed part of the reports on the outline budget and capital programme to the Joint EAB and then the Executive in January 2018. The agenda items covered at the JEABBTG meetings were:
- (1) Brief presentation on the Outline General Fund Revenue Budget
  - (2) Evaluation of the revenue Growth Bids
  - (3) Update on the Housing Revenue Account Budget
  - (4) Review of capital programme bids
- 4.2 The Joint EAB Budget Task Group for 2018-19 will meet on Thursday 8 November 2018 at 2pm.

#### **5. Financial Implications**

- 5.1 There are no financial implications associated with the proposals in this report.

#### **6. Legal Implications**

- 6.1 There are no legal implications associated with the proposals in this report.

#### **7. Human Resource Implications**

- 7.1 There are no HR implications associated with the proposals in this report.

#### **8. Summary of Options**

- 8.1 In summary, the options are as follows:

- (1) To continue with the arrangements for a JEABBTG as recommended, in order to provide backbench councillor involvement in the preparation of the budget.
- (2) To discontinue such arrangements, which would mean that there would be no formal means by which backbench councillors could get involved in detail in budget preparation.

## **9. Conclusion**

- 9.1 The EAB is asked to confirm its agreement to the proposals outlined in this report so that backbench councillors can continue to assist the Lead Councillor and officers in their work on the preparation of the draft budget each year.
- 9.2 It would be very helpful if the Conservative and Liberal Democrat groups could submit nominations in respect of this EAB's four nominees to the Task Group in advance of this meeting.

## **10. Background Papers**

None

## **11. Appendices**

None